



United States Department of State  
General Services Section  
Libreville, Gabon

### **Pre-solicitation Notice**

Solicitation Number: 19GB5019R0006

Classification Code: G -- Social services,

NAICS Code: 524 Insurance Carries and Related Activities —  
524298 All other Insurance related activities

The US Embassy has the requirements for Health Insurance service for its Mission in Gabon.

The anticipated performance is for a base period of twelve months and four one-year periods at the option of the Government. All responsible sources may submit an offer, which will be considered. The solicitation will be issued via local advertising/public posting as well as FedBizOpps.

The purpose of this requirement is to provide health insurance services to the locally employed staff.

All firms that respond to the solicitation must be technically qualified and financially responsible to perform the work. At a minimum, each offeror must meet the following requirements when submitting their proposal:

- Be able to understand written and spoken English;
- Have an established business with a permanent address and telephone listing;
- Have the necessary personnel, equipment and financial resources available to perform the work;
- Have all licenses and permits required by local law;
- Meet all local insurance requirements;
- Have no adverse criminal record;

- Have no political or business affiliation which could be considered contrary to the interests of the United States;
- Have good experience and past performance records; and,
- Identify specialized experience and technical competence required to complete the work in accordance with this solicitation.

For complete details regarding this requirement go to <https://www.fbo.gov/> and click on the “Opportunities” tab. Then next, the “Opportunities List” Tab opens, you will scroll down to “Keyword / Solicitation #” and type in 19GB5019R0006 in the white box, then click on “Search,” which is located slightly to the right hand side of the “Keyword / Solicitation #” block.

You will need to check this website periodically for updates.

If a firm is interested in competing for this requirement, please provide a written request for a copy of the solicitation documents by Wednesday, August 26, 2019 to:

U.S. Embassy Libreville  
General Services Officer  
BP 4000  
Libreville, Gabon

The preferable means of contact for this solicitation is via electronic mail to the General Services Officer: [HenryT2@state.gov](mailto:HenryT2@state.gov).

Thank you in advance for your interest in cooperation with the US Government.